

## Data Files Collected by TPD For Consent Decree

The Tulsa Police Department began the centralized collection of data on May 14, 2004 as specified by the Consent Decree settlement reached on May 14, 2003. The raw data files available for download represent the data collected from June 1, 2008 through March 31, 2009.

For purposes of simplicity in distributing the information collected, the data files are delimited text files which can be imported into any spreadsheet or database software program by the user. The delimiter character used to separate the columns within each data file is the | (bar) symbol. The following pages describe each data file and the columns contained within the file.

Please note that the column length for each column [i.e. CHARACTER(30) ] represents the *maximum* number of characters that will appear in the column; if a column contains fewer than the maximum specified, only those characters actually entered will appear. If a particular column is blank, the delimiter character will still appear as a “place holder” for the column. The delimiter character does not appear after the last column in a data file.

Standard Race and Gender designators are used throughout all data files as shown below:

### Race Designators

<b>A</b>	Asian
<b>B</b>	Black
<b>H</b>	Hispanic
<b>I</b>	American Indian
<b>W</b>	White
<b>U</b>	Unknown

### Gender Designators

<b>F</b>	Female
<b>M</b>	Male
<b>U</b>	Unknown

If a Race Designator or Gender Designator was not entered for a particular data line, only the delimiter character will appear for the column ( | ).

An exception code of **X** is used for both the Race and Gender columns in the Complaints data file when the Complaint Source is *Administrative*. These complaints are initiated internally by TPD, and do *not* track the Race or Gender of the initiator.

( Officers )  
Column Mapping – **officers.txt**

OFFICER ID (Badge Number)	CHARACTER(5)
OFFICER NAME	CHARACTER(35)
HIRE DATE	DATE (DD-MON-YY)
OFFICER RACE	CHARACTER(1)
OFFICER GENDER	CHARACTER(1)
OFFICER RANK	CHARACTER(5)
OFFICER DIVISION	CHARACTER(4)
OFFICER AREA (Squad)	CHARACTER(30)
OFFICER SHIFT	CHARACTER(1)
ACTIVE FLAG	CHARACTER(1) ‘Y’ indicates an active officer; ‘N’ means not active
OFFICER’S CORPORAL	CHARACTER(5)
OFFICER’S SERGEANT	CHARACTER(5)
OFFICER’S CAPTAIN	CHARACTER(5)
OFFICER’S MAJOR	CHARACTER(5)
OFFICER’S DEPUTY CHIEF	CHARACTER(5)
OFFICER’S CHIEF	CHARACTER(5)

\*\*\* **PLEASE NOTE** \*\*\*

OFFICER DIVISION designates the TPD Division to which the officer is assigned. Divisions appearing in this data file are: **CHF** – Chief’s Division **DET** – Detective Division **HQ** – Headquarters Division  
**ITS** – Records Division **SD** – Support Division **SID** – Special Investigations Division  
**TD** – Training Division **UDE** – Uniform Division East **UDN** – Uniform Division North  
**UDSW** – Uniform Division Southwest

OFFICER AREA designates the squad to which the officer is assigned within the Division.

The last six columns indicate the Officer’s Chain of Command based on the Officer’s Rank, and will contain the Officer ID for each higher rank within the Chain of Command.

Examples:

1. Officer Rank is OFF (Officer) – Officer ID’s (Badge Numbers) of Corporal, Sergeant, Captain, Major, Deputy Chief, and Chief will be shown.
2. Officer Rank is CPL (Corporal) – Officer ID’s (Badge Numbers) of Sergeant, Captain, Major, Deputy Chief, and Chief will be shown.
3. Officer Rank is SGT (Sergeant) – Officer ID’s (Badge Numbers) of Captain, Major, Deputy Chief, and Chief will be shown.

The Chain Of Command within TPD is fluid, and changes when shifts change, transfers occur, or positions are vacant. For example, if the Deputy Chief’s position is vacant within the Officer’s chain of command, there will be no entry in the OFFICER’S DEPUTY CHIEF column.

( Training )

Column Mapping – **training.txt**

OFFICER ID (Badge Number)	CHARACTER(5)
CLASS START DATE	DATE (DD-MON-YY)
CLASS END DATE	DATE (DD-MON-YY)
MANDATORY TRAINING	CHARACTER(1) 'Y' indicates Mandatory; 'N' means Not Mandatory
CLASS ID	CHARACTER(30)
CLASS NAME	CHARACTER(50)
CLASS INSTRUCTOR NAME	CHARACTER(40)
STATUS CODE	CHARACTER(3)

**\*\*\* PLEASE NOTE \*\***

Training Status Codes are:

<b>ATT</b>	Attended
<b>COM</b>	Completed
<b>NA</b>	Not Approved
<b>NOS</b>	No Show ( Meaning Officer was scheduled for class but did not attend )
<b>WE</b>	Withdrew Early
<b>WL</b>	Withdrew Late

( Evaluations )

Column Mapping – **evaluations.txt**

OFFICER ID (Badge Number)	CHARACTER(5)
EVALUATION DATE	DATE (DD-MON-YY)
EVALUATION RATING	CHARACTER(6)
EVALUATION RATING SCALE	CHARACTER(6)

**\*\*\* PLEASE NOTE \*\*\***

Different evaluation forms are used for officers vs. supervisors. If the EVALUATION RATING SCALE column contains 1 - 5, this indicates an officer evaluation rating (1 is the lowest rating, 5 is the highest rating); if the column contains E-P-I this indicates a supervisor evaluation rating (E = Exceptional, P=Proficient, I=Inadequate).

( Commendations )

Column Mapping – **commendations.txt**

OFFICER ID (Badge Number)	CHARACTER(5)
COMMENDATION DATE	DATE (DD-MON-YY)
COMMENDATION SOURCE	CHARACTER(40)
COMMENDER RACE	CHARACTER(1)
COMMENDER GENDER	CHARACTER(1)
COMMENDER BIRTHDATE	DATE (DD-MON-YY)
REASON FOR COMMENDATION	CHARACTER(128)

( Promotions )

Column Mapping – **promotions.txt**

OFFICER ID (Badge Number)	CHARACTER(5)
PROMOTION DATE	DATE (DD-MON-YY)
PROMOTION RANK	CHARACTER(5)
PREVIOUS RANK	CHARACTER(5)

( Complaints )  
Column Mapping – **complaints.txt**

OFFICER ID (Badge Number)	CHARACTER(5)
DIVISION	CHARACTER(4)
AREA (Squad)	CHARACTER(30)
SHIFT	CHARACTER(1)
CASE NUMBER	CHARACTER(6)
COMPLAINT SOURCE	CHARACTER(30)
COMPLAINT ALLEGATION	CHARACTER(30)
COMPLAINT DATE	DATE (DD-MON-YY)
COMPLAINANT RACE	CHARACTER(1) [ Will contain <b>X</b> for Administrative complaints ]
COMPLAINANT GENDER	CHARACTER(1) [ Will contain <b>X</b> for Administrative complaints ]
COMPLAINANT BIRTHDATE	DATE (DD-MON-YY)
ISSUE	CHARACTER(30)
POLICY/RULE	CHARACTER(30)
DISPOSITION (Resolution)	CHARACTER(30)
ACTION TAKEN	CHARACTER(40)
DAYS	NUMBER(3)
PERSONNEL ORDER#	CHARACTER(6)

\*\*\* **PLEASE NOTE** \*\*\*

If the Officer involved with the complaint is unknown, the Officer ID column will contain 99999. In such situations, the Division and Area columns will usually be unknown also and will contain UNK (Division) and UNKNOWN (Area).

An exception code of **X** is used for both the Race and Gender columns in the Complaints datafile when the Complaint Source is *Administrative*. These complaints are initiated internally by TPD, and do *not* track the Race or Gender of the initiator.

The DAYS column in a Complaint line indicates the number of lost days when the resulting action for the complaint's resolution is suspension, loss of vacation, loss of vehicle, etc. When no lost days are involved, this column will contain a zero.

Note that a single complaint may involve more than one officer. There will be a separate data line for each officer involved; both lines will contain the same CASE NUMBER thereby associating the two officers with *one* complaint. There are also instances where a single complaint against a single officer may involve more than one issue. In such cases, there will be a separate line of data for each *ISSUE* involved with the complaint against the officer, each line containing the same CASE NUMBER.

( Supervisor Contacts )  
Column Mapping – **contacts.txt**

SUPERVISOR ID (Badge Number)	CHARACTER(5)
REPORT DATE	DATE (DD-MON-YY)
DATE OF INCIDENT	DATE (DD-MON-YY)
DIVISION	CHARACTER(4)
SHIFT	CHARACTER(1)
INCIDENT LOCATION	CHARACTER(40)
CITIZEN RACE	CHARACTER(1)
CITIZEN GENDER	CHARACTER(1)
CITIZEN BIRTHDATE	DATE (DD-MON-YY)
OFFICER 1 ID (Badge Number)	CHARACTER(5)
OFFICER 2 ID (Badge Number)	CHARACTER(5)
OFFICER 3 ID (Badge Number)	CHARACTER(5)
OFFICER 4 ID (Badge Number)	CHARACTER(5)
COMPLAINT FORM PROVIDED	CHARACTER(1)
DISCRIMINATION ALLEGED	CHARACTER(1)
EXCESS FORCE ALLEGED	CHARACTER(1)
HARASSMENT ALLEGED	CHARACTER(1)
INACTION ALLEGED	CHARACTER(1)
POOR PUBLIC RELATIONS ALLEGED	CHARACTER(1)
PROCEDURE VIOLATION ALLEGED	CHARACTER(1)

**\*\*\* PLEASE NOTE \*\*\***

The data collection process provides for up to four officer ID's to be designated in the event that the Supervisor is contacted regarding multiple officer involvement. The last seven columns shown for each Supervisor Contact data record are 'Yes' or 'No' indicators. For example, if the citizen involved was provided with a Complaint form, the COMPLAINT FORM PROVIDED column will contain a Y value. If a Yes/No indicator column contains a N or is blank, this indicates a 'No' value.

( Field Interview Reports )  
Column Mapping – **firs.txt**

OFFICER ID (Badge Number)	CHARACTER(5)
FIR NUMBER	CHARACTER(11)
FIR DATE	DATE (DD-MON-YY)
FIR LOCATION	CHARACTER (40)
RACE (of person interviewed)	CHARACTER(1)
GENDER (of person interviewed)	CHARACTER(1)
BIRTHDATE (of person interviewed)	DATE (DD-MON-YY)

**\*\*\* PLEASE NOTE \*\*\***

A single Field Interview Report may involve more than one person. For example, if there are three persons in a vehicle who are all interviewed by an officer, there will be a data record for each person interviewed; each data record will have the same FIR number.

( Pedestrian Stops )  
Column Mapping – **pedstops.txt**

OFFICER ID (Badge Number)	CHARACTER(5)
FIR NUMBER	CHARACTER(11)
FIR DATE	DATE (DD-MON-YY)
FIR LOCATION	CHARACTER (40)
RACE (of pedestrian)	CHARACTER(1)
GENDER (of pedestrian interviewed)	CHARACTER(1)
BIRTHDATE (of pedestrian interviewed)	DATE (DD-MON-YY)

**\*\*\* PLEASE NOTE \*\*\***

A single Pedestrian Stop may involve more than one person. For example, if there are two pedestrians who are each interviewed by an officer, there will be a data record for each pedestrian interviewed; each data record will have the same FIR number.

( Traffic Citations )  
Column Mapping – **citations.txt**

OFFICER ID (Badge Number)	CHARACTER(5)
CITATION NUMBER	CHARACTER(11)
CITATION DATE	DATE (DD-MON-YY)
CITATION LOCATION	CHARACTER(40)
CITIZEN RACE	CHARACTER(1)
CITIZEN GENDER	CHARACTER(1)
CITIZEN BIRTHDATE	DATE (DD-MON-YY)
CITATION VIOLATION CODE	CHARACTER(15) [Title/Section/Paragraph of Traffic Code violated]
CITATION VIOLATION DESCRIPTION	CHARACTER(30)

**\*\*\* PLEASE NOTE \*\*\***

Sequential citation numbers which have the same date, location, citizen race, citizen gender, and citizen birthdate represent a *single* traffic stop for which multiple violations have been cited.

**FOR EXAMPLE:**

Following are eight lines of data. The first three lines contain sequential citation numbers given for a single traffic stop of one person which involved three separate violations.

```
01957|00005064962|14-MAY-04|3100 S HWY169 AV TULSA |W|M|31-MAY-79|37 618 |SPEED -TOO FAST FOR CONDITIONS
01957|00005064963|14-MAY-04|3100 S HWY169 AV TULSA |W|M|31-MAY-79|37 406 |NO DRIVER'S LICENSE ON PERSON
01957|00005064964|14-MAY-04|3100 S HWY 169 AV TULSA |W|M|31-MAY-79|37 1301 |NO PROOF - LIABILITY INSURANCE
01485|00005040689|14-MAY-04|9200 E 71 ST TULSA |W|M|09-MAR-83|37 409 A|IMPROPER LICENSE PLATE DISPLAY
01868|00005062920|14-MAY-04|4200 N PEORIA AV TULSA |B|F|06-MAY-71|37 617 A|SPEEDING - OVER POSTED LIMIT
01957|00005066697|14-MAY-04|10100 E 11 ST TULSA |W|F|06-JUL-48|37 740 A|NO MANDATORY SEATBELT IN USE
01868|00005062921|14-MAY-04|1600 N YALE AV TULSA |W|F|27-AUG-28|37 633 |FAILURE TO YIELD WHILE TURNING
01457|00005061542|14-MAY-04|7200 SLEEPYHOLLOW |W|M|04-OCT-25|37 1301 |NO PROOF - LIABILITY INSURANCE
```

( Traffic Warning Citations )  
Column Mapping – **warnings.txt**

OFFICER ID (Badge Number)	CHARACTER(5)
WARNING TICKET NUMBER	CHARACTER(11)
WARNING DATE	DATE (DD-MON-YY)
WARNING LOCATION	CHARACTER(40)
CITIZEN RACE	CHARACTER(1)
CITIZEN GENDER	CHARACTER(1)
CITIZEN BIRTHDATE	DATE (DD-MON-YY)
WARNING VIOLATION CODE	CHARACTER(15) [Title/Section/Paragraph of Traffic Code]
WARNING VIOLATION DESCRIPTION	CHARACTER(30)

( Arrests )  
Column Mapping – **arrests.txt**

OFFICER ID (Badge Number)	CHARACTER(5)
ARREST NUMBER	CHARACTER(13)
ARREST DATE	DATE (DD-MON-YY)
ARREST LOCATION	CHARACTER(40)
CITIZEN RACE	CHARACTER(1)
CITIZEN GENDER	CHARACTER(1)
CITIZEN BIRTHDATE	DATE (DD-MON-YY)
ARREST UCC CHARGE CODE	CHARACTER(4) [ UCC stands for Uniform Crime Code ]
ARREST UCC CHARGE DESCRIPTION	CHARACTER(40)

**\*\*\* PLEASE NOTE \*\*\***

The first 12 characters of the Arrest Number column represent a single arrest. When multiple charges are involved, there will be additional rows for that arrest number which contain a letter suffix (ie. A,B,C,D etc) designating the additional charge(s).

**FOR EXAMPLE:**

Following are eight lines of data. Because the first twelve characters of the Arrest Number represent a single arrest, the total number of arrests shown is three, and correspondingly, the total number of persons arrested is also three.

```
01535|020040074049|14-MAY-04|310 E 001 ST TULSA OK|W|M|15-FEB-83|23|INTOXICATION
01892|020040074048|14-MAY-04|310 E 001 ST TULSA OK|W|M|05-JUN-83|23|INTOXICATION
01809|020040074051|14-MAY-04|300 E 002 ST TULSA OK|B|M|14-APR-68|31B|COUNTY WARRANT
01809|020040074051A|14-MAY-04|300 E 002 ST TULSA OK|B|M|14-APR-68|31B|COUNTY WARRANT
01809|020040074051B|14-MAY-04|300 E 002 ST TULSA OK|B|M|14-APR-68|31B|COUNTY WARRANT
01809|020040074051C|14-MAY-04|300 E 002 ST TULSA OK|B|M|14-APR-68|31B|COUNTY WARRANT
01809|020040074051D|14-MAY-04|300 E 002 ST TULSA OK|B|M|14-APR-68|31B|COUNTY WARRANT
01809|020040074051E|14-MAY-04|300 E 002 ST TULSA OK|B|M|14-APR-68|31B|COUNTY WARRANT
```

( Search Reports )  
Column Mapping – **searches.txt**

OFFICER ID (Badge Number)	CHARACTER(5)
SEARCH DATE	DATE (DD-MON-YY)
CITIZEN RACE	CHARACTER(1)
CITIZEN GENDER	CHARACTER(1)
CITIZEN AGE	NUMBER(3)
PROPERTY SEIZED	CHARACTER(1)
OFFICER SAFETY (BASIS)	CHARACTER(1)
CUSTODIAL (BASIS)	CHARACTER(1)
PLAINVIEW (BASIS)	CHARACTER(1)
OPENFIELD (BASIS)	CHARACTER(1)
ADMINISTRATIVE (BASIS)	CHARACTER(1)
ABANDONED PROPERTY (BASIS)	CHARACTER(1)
EXIGENT CIRCUMSTANCES (BASIS)	CHARACTER(1)
CONSENT GIVEN	CHARACTER(1)
PERSON (SCOPE)	CHARACTER(1)
VEHICLE (SCOPE)	CHARACTER(1)
RESIDENCE (SCOPE)	CHARACTER(1)
BUSINESS (SCOPE)	CHARACTER(1)
OPENFIELD (SCOPE)	CHARACTER(1)
ABANDONED PROPERTY (SCOPE)	CHARACTER(1)

**\*\*\* PLEASE NOTE \*\*\***

The last fifteen columns shown for each Search Report data record are ‘Yes’ or ‘No’ indicators. For example, if property was seized, the PROPERTY SEIZED column will contain a **Y** value. If a Yes/No indicator column contains a **N** or is blank, this indicates a ‘No’ value. Columns designated as BASIS columns indicate the Basis For Search, while columns designated as SCOPE columns indicate the Scope Of Search.

( Civil Suits )  
Column Mapping – **civilsuits.txt**

OFFICER ID (Badge Number)	CHARACTER(5)
CASE NUMBER	CHARACTER(25)
CIVIL COURT TYPE	CHARACTER(8)
CIVIL SUIT DATE	DATE (DD-MON-YY)
CIVIL SUIT DESCRIPTION	CHARACTER(40)
PLAINTIFF 1 RACE	CHARACTER(1)
PLAINTIFF 1 GENDER	CHARACTER(1)
PLAINTIFF 1 BIRTHDATE	DATE (DD-MON-YY)
PLAINTIFF 2 RACE	CHARACTER(1)
PLAINTIFF 2 GENDER	CHARACTER(1)
PLAINTIFF 2 BIRTHDATE	DATE (DD-MON-YY)
PLAINTIFF 3 RACE	CHARACTER(1)
PLAINTIFF 3 GENDER	CHARACTER(1)
PLAINTIFF 3 BIRTHDATE	DATE (DD-MON-YY)
PLAINTIFF 4 RACE	CHARACTER(1)
PLAINTIFF 4 GENDER	CHARACTER(1)
PLAINTIFF 4 BIRTHDATE	DATE (DD-MON-YY)
PLAINTIFF 5 RACE	CHARACTER(1)
PLAINTIFF 5 GENDER	CHARACTER(1)
PLAINTIFF 5 BIRTHDATE	DATE (DD-MON-YY)

\*\*\* **PLEASE NOTE** \*\*\*

A Civil Suit may involve more than one officer, in which case there will be more than one line of data for the same Civil Suit. For example, if two officers are involved in a Civil Suit, there will be two lines of data, one for each officer. The same Case Number will appear in both lines.

( Use Of Force Reports )  
Column Mapping – **force.txt**

OFFICER ID (Badge Number)	CHARACTER(5)
DIVISION	CHARACTER(4)
REPORT NUMBER	CHARACTER(6)
FORCE LOCATION	CHARACTER(40)
FORCE DATE	DATE (DD-MON-YY)
CITIZEN RACE	CHARACTER(1)
CITIZEN GENDER	CHARACTER(1)
CITIZEN BIRTHDATE	DATE (DD-MON-YY)
CITIZEN TPD ID	CHARACTER(11)
LESS LETHAL WEAPON USE	CHARACTER(1)
VEHICLE CONTAINMENT USE	CHARACTER(1)
K9 USE	CHARACTER(1)
IMPACT WEAPON USE	CHARACTER(1)
PHYSICAL CONTROL USE	CHARACTER(1)
OC SPRAY USE	CHARACTER(1)
SL6 USE	CHARACTER(1)
FLEX BATON USE	CHARACTER(1)
CONDUCTED ENERGY WEAPON USE	CHARACTER(1)
FSDD USE	CHARACTER(1)
EMSA TRANSPORT	CHARACTER(1)
EMSA UNIT	CHARACTER(5)
OFFICER TRANSPORT	CHARACTER(1)
HOSPITAL TREATMENT	CHARACTER(1)

\*\*\* **PLEASE NOTE** \*\*\*

All one character columns shown in Use Of Force Report data record are ‘Yes’ or ‘No’ indicators. For example, if the report involved the use of OC Spray the OC SPRAY USE column will contain a **Y** value. If a Yes/No indicator column contains a **N** or is blank, this indicates a ‘No’ value.