



# Tulsa Police Department

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**Policy #** 112E

**Effective Date** 06/16/2020

**Policy Name** Major Crime Scene Processing

**Approved Date** 03/09/2020

**Approved by** *Wendell Franklin, Chief of Police*

**Previous Date** 01/02/2018

## PURPOSE OF CHANGE:

To update the policy format.

## POLICY:

To increase the quality and quantity of physical evidence collected and to assist field officers in the collection of evidence, a Major Crimes Unit (MCU) Detective will be available. MCU Detectives will be assigned to major crime scenes. Uniformed officers will be responsible for processing all other crime scenes.

The assigned uniform officers will secure the major crime scene. The crime scene will be investigated by a detective and processed by a MCU Detective. Additional officers may be assigned to investigate and process the crime scene. Officers not assigned are prohibited from entering the crime scene. The assigned field supervisor is responsible for ensuring that the appropriate personnel are notified and that these guidelines are adhered to.

**SUMMARY:** Procedures to be followed at major crime scenes.

**APPLIES TO:** All sworn personnel

## DEFINITIONS:

**MAJOR CRIME SCENE** – one of the following crime scenes:

1. Murder
2. Suicide.
3. Kidnapping for extortion.
4. Rape.
5. Major armed robbery (e.g., bank, large loss, or seriously injured victim).
6. Felonious assault with serious injury.
7. Assault and battery with a deadly weapon with serious injury.
8. Traffic fatality (Photographs and other evidence collection as deemed necessary by the investigating officer)
9. Any scene involving explosives or incendiary devices.
10. Any scene where a police officer's actions results in serious bodily injury or death.
11. Any incident or disaster requiring the expertise or specialized equipment of the MCU.
12. Malicious intimidation (i.e., specific intent to harass another person by assaulting, threatening, or damaging any real or personal property because of a person's race, color, religion, ancestry, national origin, or disability).

## PROCEDURES:

### A. FIELD SUPERVISOR

1. A field supervisor shall be assigned to each major crime scene and shall assume the role of Incident Commander (IC).

2. Provide additional manpower as needed. The IC shall be responsible for the overall coordination of the crime scene investigation.

#### **B. OFFICERS AND FIELD SUPERVISORS ASSIGNED**

1. Secure the scene until relieved by a Major Crimes Unit (MCU) Detective. Prevent the entry into the scene of persons other than those charged with the responsibility of investigating and processing the scene as outlined in this policy.
2. Notify a MCU Detective and the shift commander if on duty. If the incident is a malicious intimidation crime involving only verbal threats and there is no physical evidence, it will not be necessary to notify a MCU Detective.
3. Assist detectives in the investigation of a major crime scene.

#### **C. SHIFT COMMANDER**

1. Notify a MCU Detective anytime there is a homicide, shooting with serious injury, or an officer involved shooting with injury.
2. Notify the Internal Affairs anytime an officer uses deadly force, except when shooting at an approved firing range or the shooting of a seriously wounded or dangerous animal.
3. Notify the on-call Robbery detective of any armed robbery arrest and the arrest of selected suspects (e.g., suspects arrested for multiple offenses and crimes of an extremely serious nature).
4. In the event a shift commander is not available, the supervisor assigned to the scene will be responsible for making the above notifications.

**REGULATIONS:** None

**REFERENCES:**

101A, *Use of Force*  
112A, *Recovered/Found Property*  
112C, *Property Recovery from Pawn Shops*  
112F, *Major Crime Scene – Sexual Assaults*  
139A, *Malicious Intimidation*  
TOG 2001, *Department Approved Weapons*  
TOG 2003, *Collection, Preservation, and Packaging of Evidence*