



Tulsa Police Department

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Policy # 113D

Effective Date 06/06/2023

Policy Name Interview Room Recordings

Approved Date 06/05/2023

Approved by Wendell Franklin, Chief of Police

Previous Date NEW

PURPOSE OF CHANGE:

To provide procedures for interview room cameras.

POLICY:

The Tulsa Police Department will utilize interviews with victims, witnesses, and interrogations of suspects to meet the legitimate goals of the police department in the investigation of criminal activity. Recordings of interviews utilizing Tulsa Police interview rooms are considered digital evidence.

Refer to policy 104A, *Interviews and Interrogations* for guidance on conducting interviews and interrogations. This policy refers to the recording of those interviews and interrogations.

SUMMARY: Procedures for recording interviews and interrogations.

APPLIES TO: All sworn police personnel.

DEFINITIONS:

AXON INTERVIEW ROOM – An interview room equipped with Axon recording equipment utilized for custodial interviews of suspects or interviews of witnesses or other individuals.

PROCEDURES:

1. Axon Interview room recording equipment may only be operated by sworn personnel who have been trained in the operation of Axon interview room equipment. Interview room equipment will be deployed and operated pursuant to the manufacturer's guidelines.
2. When practical, interviews pursuant to a major crime as defined in policy 112E, *Major Crime Scene Processing*, will be conducted in one of the divisional interview rooms or at the Detective Division.
3. Sworn personnel may at their discretion utilize an Axon Interview Room for a more formal interview regarding any crime not listed as a major crime. Individuals may be transported to a divisional interview room or Detective Division interview room.
4. While utilizing any interview room, personnel will solely use the Axon recording equipment, unless authorized by the Chief of Police, or designee. Axon AB3 equipment, or any other recording device, will not be used in conjunction with Axon interview room equipment. If a backup recording is desired, a department issued mobile device will be used and the audio uploaded to Evidence.com.
5. Personnel utilizing Axon interview room equipment shall enter the incident report number in the ID section of Evidence.com per instructions in TOG 2006. A supplemental report should be completed.

REGULATIONS:

1. Axon interview room recordings shall be tagged for permanent retention.

REFERENCES:

104A, *Interviews and Interrogations*
112E, *Major Crime Scene Processing*
113A, *Digital Evidence Management*
TOG 2006, *Capture and Submission of Digital Evidence*