



Tulsa Police Department

This policy statement and the procedures thereunder are intended for Police Department use only. The policies, procedures, and regulations are for internal Police Department administrative purposes and are not intended to create any higher legal standard of care or liability in an evidentiary sense than is created by law. Violations of internal Police Department policies, procedures, regulations, or rules form the basis for disciplinary action by the Police Department. Violations of law form the basis for civil and/or criminal sanctions to be determined in a proper judicial setting, not through the administrative procedures of the Police Department.

Policy # 133

Effective Date 01/14/2026

Policy Name Terrorism Early Warning

Approved Date 01/13/2026

Approved by Dennis Larsen, Chief of Police

Previous Date 09/19/2007

PURPOSE OF CHANGE:

To update policy language from Criminal Intelligence Unit to Joint Terrorism Task Force.

POLICY:

The Tulsa Police Department recognizes that terrorism related information reported to and discovered by officers in the field and other police personnel is significant not only to the Department, but also to other agencies and organizations. Employees who receive information of suspicious activities that appear to be of a terrorist nature, will thoroughly document the activity and the individuals involved, and take immediate action if the situation constitutes an immediate threat.

SUMMARY: To clarify procedures for dealing with terrorist related activities and information.

APPLIES TO: All police personnel

DEFINITIONS:

IMMEDIATE THREAT – activity of a terrorist nature that is imminent or in progress which requires immediate action to prevent or minimize damages.

TERRORISM – the calculated use of violence or the threat of violence against civilians in order to attain goals that are political, religious, or ideological in nature. Intimidation, coercion, and instilling fear are used to accomplish terrorism goals.

TERRORISM INFORMATION – information obtained from citizens, confidential informants, or officers' observations that indicates terrorist activity.

TERRORIST ACTIVITY – actions, words, writings, etc. that indicate a desire and method for creating mayhem and disorder in the community through acts of violence.

PROCEDURES:

1. In situations where an officer receives information that indicates an immediate threat, they will request a supervisor and more officers if needed. The supervisor will assess the situation and determine what additional action is necessary. The supervisor shall ensure that procedure 2 is followed to document the incident after the immediate threat has been addressed.
2. If an employee receives information of suspicious activity that may be terrorist related, the employee will contact Special Investigations Division's (SID) Joint Terrorism Task Force (JTTF) Supervisor or SID Captain. Any additional paperwork such as *Arrest and Booking Data Sheets (A&B)*, *Field Interview Reports (FIR)*, or *Incident Reports* should also be forwarded.

3. If sufficient information is available and no crime has occurred, a FIR may be completed. If a crime of a terrorist nature has been committed, complete an Incident Report. In the Attention box of the reports put SID. In the report, include as much of the following suspect information as possible:
 - a. Full name.
 - b. Date of birth.
 - c. Social security number.
 - d. Nationality.
 - e. Passport/Visa number and expiration.
 - f. Visa type.
 - g. Address.
 - h. Telephone number.
 - i. Employer/student address.
 - j. Father's name.
 - k. Mother's name.
 - l. Vehicle information.
 - m. Associates.
 - n. Scars, marks, tattoos.
 - o. Photo.
4. The SID JTTF Supervisor will liaise with, share, or exchange terrorism information with other agencies or organizations such as the JTTF, Oklahoma Automated Secure Information Sharing (OASIS) System, Oklahoma Counter Terrorism Intelligence Center (OCTIC), and the Terrorism Early Warning Group (TEW) as appropriate.

REGULATIONS: None

REFERENCES:

None