



Tulsa Police Department

Evidence & Property Room

Release of Property

Property Receipt #: _____

Police Report #: _____

The following steps must be taken:

Date: _____

(This entire process could take up to 2 weeks.)

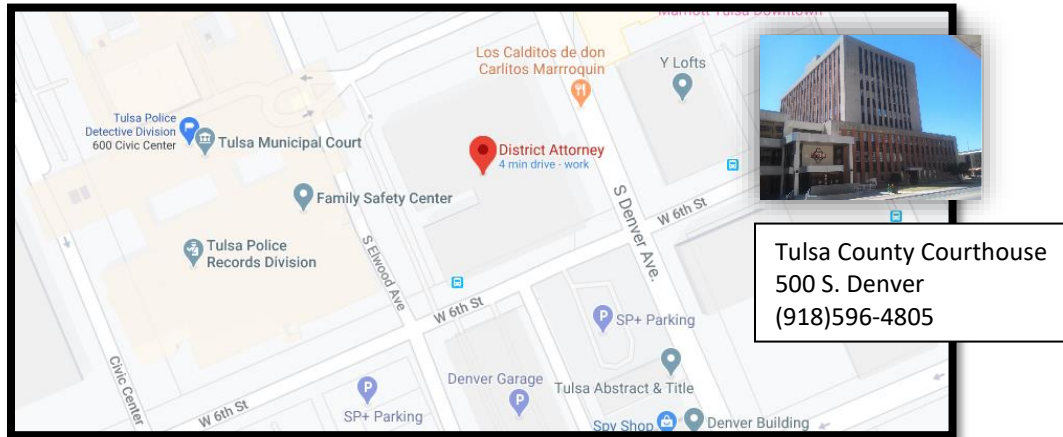
1. Visit the **District Attorney's Office** located on the 9th Floor of the Tulsa County Courthouse.

OR

Email **Kendall Thompson**- DA's office at ktompson@tulsacounty.org (918-596-8487)

- Request a 'Disclaimer' – You will need defendants name & police report number.
- The completed form must be emailed back to Kendall or left at the DA's office.
 - The ADA will investigate and approve/decline the disclaimer.
 - (If there is no court case you will be redirected to the investigating officer)
 - An approved disclaimer will be emailed directly to the Tulsa Police Department.

NOTE: It is the DA's discretion as to whether evidence is still needed in a case. In most circumstances, the case must be closed for evidence to be released. Check www.OSCN.net to check for case dispositions.



2. The TPD investigating officer will be notified of the DA's approved release.
 - If the officer also approves of the release, they will forward a 'Disposition Form' to the property room authorizing the release.
 - Please allow a week for the officer to review your request.
3. You may call or email the Property Room to check on the status of your request. Provide them with the property receipt number listed above.
4. If a firearm is being released, a background check will be completed thru the Property Room.

NOTE: It is the officer's discretion as to whether evidence is still needed in their investigation and what items can be released.

OPEN: Monday – Thursday
8:30am – 11:30am Appointment Only
Closed Friday, Saturday & Sunday

**Days/Hours of operation are subject to change due to COVID-19 severity.

Tulsa Police Department Property Room
OSU Health Service Center
1111 W. 17th Street (17th & SW Blvd)

Phone# 918-596-9355
PropertyRoom@cityoftulsa.org